

Library Board Minutes Date: December 10, 2024 5:00 P.M.

Board members present: Marilyn Nickel, Julie Derby, Lois Houghtaling,  
Paula Caldwell,

Staff: Danica Clayton

1. Call to order
2. Approve Agenda - Motion made by Paula and seconded by Julie. Approved
3. Community Comments - none
4. Approve Minutes - Motion made by Julie and seconded by Paula, Approved
5. Financial Report
  - a. bills - motion made by Paula and seconded by Julie. Approved
  - b. other - none
6. Committee Reports -Evaluation committee met with Danica on November 18 and she is doing a great job. .
7. Librarian's Report
  - A. **count:** over 18 ( 584 ) 13 to17 (30) 7 to12 ( 232) 0 to 6 (185) total 1031  
Computer (104) Overdrive (434) Whorf (390) Library Check Outs ( 1225)  
Reference (29) Toddler Time ( ) Early Out ( ) Program Attendance ( 332)  
Items Added (55) Items Deleted (4) Patrons Added (14) Patrons Deleted ( )  
Meeting Room ( 4) Transparent Language (4 sessions) Hoopla (39)  
Author visit by Beth Stanley - 23, Senior Tech - 5
  - B. Programming updates
    - a. Dementia workshop on December 18 at 10:00 A.M.
    - b. Adult craft event on December 9. Book folding to create trees.
    - c. Friends of the Library membership is growing. Hosting a Christmas Shopping event for children on Friday the 20<sup>th</sup> and Saturday the 21<sup>st</sup>. 1<sup>st</sup> graders will shop on Friday morning. Children can shop till 5:30 on Friday and 10 - 12 on Saturday.
    - d. January book theme is "Snuggle up with a good book".
    - e. Friends group decorated a tree for the tour of trees.
  - C. Grant Updates
    - a. Empowering Adair County grant of \$2,937 will be used to update and improve the kids area.
    - b. ALA grant for handicap parking space has been submitted and if approved the city can do the work.
8. Old and/or Unfinished Business
  - a. Building update: sump pump went out in the basement causing water on the floor. It was repaired on November 23. It was suggested that it be checked periodically.
  - b. Danica presented a proposed budget for FY 26. Paula moved and Julie seconded to approve proposed budget. Approved.
9. New Business
  - a. Board accepted board resignation of Lois Houghtaling.
  - b. Approved nominations to fill Bill Yount's vacancy with Melissa Larson and then conditionally approved to fill Lois Houghtalings vacancy with Marie Warner.
  - c. Julie made the motion to allow Danica's vacation days to carry over into 2025. Paula seconded and it was approved.
10. Next meeting date January 14, 2025 at 5:00 P.M. Meeting Adjourned.