

## Library Board Minutes

**Date:** February 7, 2023

**Present: Board:** Marilyn Nickel Paula Caldwell  
John Clark Bill Yount

**Staff:** Tracy Wing Danica Clayton

**Minutes of last meeting** Bill moved with a second from Paula  
**Bills** John moved with a second from Paula

### Committee Reports:

Budget committee will meet this month. John and Bill

### Librarian's Report

Numbers: Door Count over 18 - 538 , 13 - 18 - 83 , 7-12 - 106 , 0-6-52  
Computer - 57 Overdrive - 394 Whofi - 231 Coffee - 80 Toddler Time - 14  
Early Out - 34 Book Club - 5 Reference - Items Added - 21 Items Deleted - 2,  
Patrons Added - 2, Phone orders -

Danica needs assistance on Wednesday's early out program.

Budget meeting with city council cutting back to once weekly *for circulation*

We will stick with Navient microfilm machine repair.

Library policies reviewed and approved. These include Personnel Policy, Internet Policy, Circulation Policy and Collection Development Policy.

### Old Business:

5 applications received for part time employee. Will do interviews soon. \$10/hour wage.

### New Business:

Genealogy photocopy policy. It was proposed to not charge them for copies. Motion made by Marilyn with a second from John. Passed.

Donations would be appreciated.

It was discussed to send a letter to local businesses for donations of coupons or small rewards for the summer reading program. No action taken.

**Next Meeting:** March 14, 2023

**Adjournment:** Bill moved with a second from John