

Library Board Minutes

Date: December 12, 2023

Present: Board: Marilyn Nickel Julie Derby Lois Houghtaling

John Clark Bill Young

Staff: Danica Clayton

Approval of Agenda: Julie moved with a second from John – approved

Minutes of last meeting: Bill moved with a second from Paula – approved

Bills: Bill moved with a second from John – approved

Committee Reports

Financial: Small issue with credit but straightened out. No problem

Librarian's Report:

Numbers: Door Count over 18 – 537, 13-17 – 42 7-12 – 213, 0-6 – 98

Computer – 167 Overdrive – 406 Whofi –281, Library Checkouts –1162

Items Added –142 Items Deleted – 4 Patrons added – 10

Seven people participated in the plant swap. Some items are still available so there could be more.

Applying for ALA grant for front door opener (\$10,000 or \$20,000 will apply for larger grant which will include handicap parking space).

Perhaps apply for grant for children's computer (software cost \$149/year)

Plan is to replace library computers and move old ones to kids' area.

Schildberg grant (\$4000) for technology update. Will be looking into this for more information.

Program ideas: Adventure Pass – program available to get passes to variety of places.

Old and/or unfinished business

Space Utilization assessment – must select consultant before applying. Julie moved and Paula seconded to name Shana Stuart as consultant. Approved

Staff roles and responsibilities – discussed developing guidelines for roles and responsibilities which would include job descriptions and employee preferences

New Business:

Board presented bonuses for staff on behalf of the Friends of the Library

Next Meeting: January 9, 2025 at 5:00pm

Adjournment: John moved with a second from Bill