

Library Board Minutes

Date: February 13, 2024

Present: Board: Marilyn Nickel Lois Hightailing Bill Yount
John Clark Zach Valentine Paula Caldwell

Staff: Danica Clayton

Minutes of last meeting John moved with a second from Paula

Financial Report: Budget FY 25 update. Danica gave a brief summary and will be discussed at the next meeting.

Bills Zach moved with a second from Paula

Committee Reports: none. Will evaluate Danica one year after her starting date.

Librarian's Report

Numbers: Door Count over 18 - 528 , 13 - 17 - 42 , 7-12 - 213 , 0-6 - 76 total 859

Computer - 138 Overdrive - 392 Whofi - 370 , Library Checkouts - 1035

Reference - 57, Toddler time - 22,

Items Added - 95 , Items Deleted - 2, Patrons Added - 4, Meeting room - 5

Program updates: Saturday February 24 will be gardening program, Culinary History program in May

Friend of the Library introductory meeting will be March 4, 5:30.

Discussed a program to teach English here at the library. Funding will come from the Greater Greenfield Community Fund. All members of the board agreed this was an important program.

Bridges/Overdrive : renewal is to be paid soon. \$790.

Unfinished Business

IT contract until 2026. Looking for options going forward and getting everything paid for.

Insurance: doing inventory for replacement purposes. Fees will probably increase.

Adopt Personnel Policy: plan to discuss a portion at a time. March meeting will be job descriptions.

Bridgewater library: Zach noted that the contract is for 15 years. Bridgewater gets \$50 and is not an accredited library. Next fall there will be a conversation about all of this as it is a bit confusing for all.

Space utilization grant has been awarded for \$3,000. Meeting on March 14 at 5:00 to get started on this project.

2025 Wage Adjustment: Budgeted for 5% but board can adjust that amount.

Old Business: none

Next Meeting: March 12, 5:00

Adjournment: Paula moved with a second from Zach