

Library Board Minutes

Date: January 14, 2025

Board members present: Marilyn Nickel, Julie Derby, John Clark,
Zach Valentine, Paula Caldwell

Staff: Danica Clayton

1. Call to order
2. Approve Agenda: Zach moved and John seconded
3. Community Comments:
4. Approve Minutes: Julie moved and seconded by John
5. Financial Report
6. Bills: John moved to approve bills and seconded by Zach
 - a. Danica to look further in library's different accounts and standings
7. Committee Reports
8. Librarian's Report
 - a. Counts: **Over 18** (609) **13 to 17** (30) **7 to 12** (249) **0 to 6** (146) **Total** 1034 **Computer** (66) **Overdrive** (436) **Whofi** (342) **Library Check Outs** (1248) **Reference** (1) **Program Attendance** (328) **Items Added** (43) **Items Deleted** (168) **Patrons Added** (4) **Patrons Deleted** (0) **Meeting Room** (1) **Transparent Language** (1) **hoopla** (33)
 - b. Programming Updates: Christmas Shopping with Library and Friends group had over 150 attendees, including 1st grade class visit. An Adult craft class was held in December with 14 attendees and in January with 13 attendees – since it hasn't been cost prohibitive looking to continue those classes. New evening storytime has been successful.
 - c. New hire, Tessa, started working 15-20 hours after the first of the year and has been doing very well.
 - d. Adair County Library Association met with the Supervisors January 10th for annual funding request.
 - e. Grant Updates: Received \$500 from 4RKids for enhancing storytime equipment and ALA grant delayed. Working to determine which project to move forward with on Schildberg Foundation grant.
 - d. Friends of the Library group planning to set up a booth at the county fair
9. Old and/or Unfinished Business
 - a. FY26 Budget Preparations Looked at alternate budgets, determined that John and Danica will present the budget to the city council at an upcoming meeting.
 - b. Board Vacancies Names have been submitted and will be on the Council's agenda this month.
10. New Business

- a. Board Position Terms Motion by Zach seconded by Paula– terms updated as follows John C 2025, Paula C 2025, Marilyn N 2026, Julie D 2025, Zach V 2026, Melissa L 2027, Marilyn D 2027
 - b. Board Secretary Motion by John seconded by Paula – Zach volunteered as secretary. Danica will create minutes for this meeting.
 - c. Computers – Danica reported staff computer, and 2 patron computers are needing replaced. She will be on the lookout for replacements from Tech Soup to present.
11. Upcoming Meeting Date: February 11, 2024, at 5:00pm
 12. Adjourn: Motion made by John and seconded by Paula.