

Library Board Minutes

Date: May 14, 2024

Present: Board: Marilyn Nickel Julie Derby Lois Houghtaling
John Clark Paula Caldwell Zach Valentine

Staff: Danica Clayton

Minutes of last meeting Bill moved with a second from John
Bills John moved with a second from Zach

Committee Reports:

Financial Report: Memorial money from Irma Jacobson

Budget report: Financial information should be available for the June meeting.
\$2,000 grant from E.F. and Sylvia Schildberg Foundation will be used to cover cost of Hoopla for a year. This will be reviewed after a year.

Librarian's Report

Numbers: Door Count over 18 - 629 , 13 - 17 - 33 , 7-12 221, 0-6 - 141 total 1024
Computer - 142 Overdrive - 413 Whofi 363 - Toddler Time - 30
Early Out - 51 Reference - 49 Items Added - 145 Items deleted 27
Patrons added 9 Patrons Deleted - 1 Meeting Room - 2
3% over 3 year period

FY25 Closures and Hours. Motion was made by John that we follow the city policies for FY25 and seconded by Paula. Approved.

Facility Report: there is concern about mold in the basement. Will check with city. Back door emergency exit is not handicap accessible. This is a city building issue so needs to be addressed.

Stop the Bleeding training for staff will be coming soon.

Space utilization report will be held at the June meeting.

Library is looking into refurbished computers for replacements.

Programming Updates:

7 people attended the Culinary program.

Summer reading program will start soon.

Danica will apply for a grant for rural libraries for adult programming.

Old and/or Unfinished Business:

Friends Update. Enthusiastic group with lots of ideas. Looking into membership perks such as special totes and membership cards. A newsletter and membership drive coming soon.

Volunteer policy was reviewed. Motion made by Bill and 2nd by Julie to approve policy. Approved.

Paula moved to adopt the Hoopla program for a one year trial. 2nd by John. Approved

New Business:

Looking into the possibility of selling 2 sets of metal shelves that have been used to store cake pans. Paula moved to sell shelves, Julie second. Approved.

Next Meeting: June 11, 2024 at 5:00

Adjournment: John moved and seconded by Bill