

Library Board Minutes

Date: March 12,, 2024

Present: Board: Marilyn Nickel Julie Derby Lois Houghtaling
John Clark Paula Caldwell Bill Yount

Staff: Danica Clayton

Minutes of last meeting Paula moved with a second from Bill

Bills Bill moved with a second from John

Committee Reports:

Budget committee: The City Council set a haring for the tax levy hearing for the end of the month to start finalizing the budget.

Librarian's Report

Numbers: Door Count over 18 - 569 , 13 - 18 - 34 , 7-12 211 , 0-6 - 73

Computer - 151 Overdrive - 457 Whofi - 356 Toddler Time - 22

Early Out - 43 Reference - 43

Grant update: We can now announce the we received one of the ALA's Libraries Transforming Communities Grants. Danica will have to take some courses and hold community conversations before moving forward with any work.

Dollar General Youth Literacy Grant is being finalized.

Friends Update: Informational meeting on March 4. 8 in attendance and 4 more interested. They will meet again April 1 at 5:30.

Hoopla: 3 books/month - audio, movies, etc. \$2,000 deposit. Danica looking into a grant or outside funding to try it out and see if we want to continue.

Old or Unfinished Business:

IT Services: Visual Edge IT made a new contract where our monthly cost is decreased but does require upfront costs to update the firewall. \$1068.00 for 2 year patrons and staff protection plus a one time cost of \$754 to install a device to do proactive monitoring. Old contract was \$586 and new one is \$471.05.

Paula moved and seconed by Julie to approve the new contract and install the AUVIC device and new firewall. Approved.

Bridgewater Library Service Contract: Received a new contract for one year for \$50. Bill moved and Paula seconed to approve this. Approved.

Language software: The Greater Greenfield Community Foundation offered to pay for the software; however they would like board approval before moving forward. Danica sent a report on the software she is looking at, Transparent Language. John moved seconed by Bill to approve this program. Cost to purchase software is \$810/year.

Review Personnel Policy: Job descriptions discussed and approved as amended. Bill moved and Julie seconed.

New Business

Greenfield Cemetary Directory on Website: Discussed and approved. Motion made by John and seconed by Paula.

Next Meeting: April 9 at 5:00

Adjournment: John moved and seconed by Bill