

Library Board Minutes Date: November 12, 2024 5:00 P.M.

Board members present: Marilyn Nickel, Julie , Lois Houghtaling, John Clark,
Paula Caldwell, Zach Valentine

Staff: Danica Clayton

1. Call to order
2. Approve Agenda - Motion made by Paula and seconded by John. Approved
3. Community Comments - none
4. Approve Minutes - Motion made by John and seconded by Paula, Approved
5. Financial Report
 - a. bills - motion made by Lois and seconded by Zach. Approved
 - b. other - none

6. Committee Reports - Danica's review will be done on November 18 at 3:45.

7. Librarian's Report

A. count: over 18 (795) 13 to17 (46) 7 to12 (497) 0 to 6 (134) total 1472
Computer (188) Overdrive (451) Whorf (512) Library Check Outs (1667)
Reference (63) Toddler Time () Early Out () Program Attendance (420)
Items Added (54) Items Deleted (8) Patrons Added (10) Patrons Deleted (3)
Meeting Room (9) Transparent Language (3 sessions) Hoopla (34)

B. Programming updates

- a. The Friends of the Library Halloween party was a big success. 138 in attendance
- b. Library will host several guest authors in the future.
- c. Bill Yount has resigned from the board. Replacement is needed.
- d. The staff would like a work day for catching up on inventory and other duties. This will be discussed later.
- e. Friends of the Library is planning a Christmas Boutique for kids December 13 - 14.
- f. Snuggle up with a good book will be program for January Book group.

C. Grant Updates

- a. ALA Grant door opener is up and running. Next step in the grant process is weeding and updating the large print collection.
- b. ALA Grant is opening another round of the Transforming Communities: Rural Accessibility Grant. Danica is planning to write a grant for accessible parking on the East side of the building.

8. Old and/or Unfinished Business

- a. Tessa Dahl was hired. Starting date is November 15, 2024 and will start with 15-20 hours a week in January. John moved to offer Tessa IPERS. Paula seconded. Approved.
- b. Tornado related printing has slowed significantly. Will continue program as needed.
- c. FY26 budget is in the preparation stage. More at next meeting.
- d. Code 21.8 regarding official meetings. It was recommended by Misty Gray, district consultant, to determine a method by which the board would conduct virtual/remote meetings and include it in the update. (options: Zom, phone, Google meet) We can include this as board education as required by state accreditation.

9. New Business none

10. Next meeting date December 10, 2024 at 5:00 P.M. Meeting Adjourned.